

SHERBURN IN ELMET COMMUNITY TRUST

MINUTES FOR TRUSTEES MEETING

HELD ON 28th FEBRUARY 2022 AT THE OLD GIRLS SCHOOL

Present: Paul Doherty (Chair), Kevin Sibson, Andrew Potts, Andy Robertson, Jessica Farmer, Hazel Elderkin and Karen Packham.

Apologies: Alma Hodgson and Julie Fewkes

Declarations of Interest: None

Late Arrivals: None

Discussion Points	Actions
Meeting opened at 18.00	
Minutes: The minutes of the previous meeting were approved.	<i>AR to publish on the website</i>
Treasurers Report: KP is handing the Treasurers' responsibilities to JFe. A reserve account has now been set up, with JFe now becoming a signatory for the Trust. The monthly report was presented and approved. A budget for the coming financial year was presented by KP, with income and expenditure for each of the 3 key areas of Trust activities, being the Library, the Old Girls School and the Community Support Network. KS requested that Trust assets show depreciation within the accounts. To be reviewed by JFe.	<i>Approved by all</i> <i>OGS and Library budgets approved</i> <i>CSN budget to be reviewed at next meeting</i>
Old Girls' School Roof Update: KS reported that the Grant Application has been submitted to SDC. An Assessor will be appointed by SDC to visit the OGS, regarding the application. Tenders from 3 approved contractors are due to be presented by Carter Jonas by 11 th March, with approval required from the Trust by 15 th March. Solar panels were discussed as part of the refurbishments. The issue would be that they would be in prominent view and not in keeping with the character of the building. The contractors would require some space in the out buildings for storage during the works. They would also need to create a compound between these buildings and in the two parking spaces immediately in front. Alternative parking arrangements with a local business to be investigated. The requirement will be short term and for around 7 weeks.	<i>KS to circulate the tenders on receipt from Carter Jonas</i> <i>KP</i>
Fundraising Strategy: JFa reported that decision on the grant application from Two Ridings would be made in March. In the short term it was proposed that only immediate fundraising would be considered. Longer term plans would be paused, until current applications are completed.	
Grant Applications: Selby District Council Funding Applications: The one for the OGS roof is being progressed as per the item above. An additional grant application for cinema equipment has been made. SDC has requested additional information, to assist with the decision making process for approval of the application.	

<p>Energy for Tomorrow: AR reported on the availability for funding for projects which increase energy efficiency. For example, an electric car charging port, additional insulation and solar panels. Insulation and replacement gas boilers were felt to be the key issues at the OGS. It was agreed that AR should make an application, based on these and the need for an energy efficiency survey.</p> <p>FEAST: KP has applied for funding for the FEAST from NYCC for Easter activities.</p>	<p>AR</p> <p>KP</p>
<p>Library Update: KS reported that footfall is increasing, with children's activities proving to be very popular. The Library's profile is improving within the community, which could create fundraising opportunities. The SLA is in the process of being renewed, which is a positive development.</p>	
<p>Staff Update: Fully staffed and all staff reviews successfully completed.</p>	
<p>Old Girls School: CCM Report: The CCM reported January as another successful month, including a well attended Wedding Fair. Confidence from users was reported as returning at the OGS.</p> <p>Report on FOGS: The cinema events are currently on hold, due to circumstances beyond FOGS and the TRUST's control. The Friends will be appointing a new Chair, following Allyson Chamber's resignation, and providing the Trust an update in due course.</p> <p>Maintenance: A drain in the car park has collapsed, creating a backup. Kirkgate Nursery has begun work to remedy the problem.</p>	
<p>Library Garden/Pocket Park: PD reported that the Clerk is on sick leave and unable to provide an update.</p>	<p>PD</p>
<p>Electricity Contract: NYCC has offered to continue the contract for supply of power to the OGS. KP proposed that the contract be accepted.</p>	<p><i>Approved by all</i></p>
<p>Trust Policies: Social Media and Media Relations Policy: AR recommended minor amends to the policy, which were approved by all. HE enquired on whether the Policy should be re-circulated to Trust employees and volunteers.</p>	<p><i>AR to publish on the website</i></p>
<p>Community Support Network: PD provided an update on the CSN. A meeting is to be held in Tadcaster on 10th March, involving the CSN, Selby AVS, Tadcaster CVSA and NY Stronger Communities, to discuss</p>	

<p>progress with the SHIC scheme A leaflet describing the CSN is to be circulated to Sherburn and the surrounding villages (8000 homes in total) during 25th to 30th March.</p>	
<p>Any Other Business: NHS App: PD advised of funding available from Stronger Communities to promote the NHS App. This would be a collaboration between the Library and (Tadcaster) TVCSA, with regards to offering awareness and educational sessions for the NHS App. A grant would be split between the 2 organisations. The proposal was approved by all. Involvement of the Library would be important, so details will be submitted to the LMG for their meeting on 2nd March.</p> <p>Community First Yorkshire: JFa to discuss attending an Equality and Diversity meeting with the CSNM on 6th April.</p> <p>Change of Chair: Karen Packham thanked Paul for his hard work and dedication as Chair of the Trust over the last 6 years, ensuring the success of the Library and Old Girls School. Karen will commence duties as Chair at the next meeting.</p>	<p><i>PD</i></p> <p><i>JFa</i></p>
<p>Meeting Closed at 20.10</p>	

Date of Next Meeting:

Monday 28th March 2022 at the Old Girls' School

Email communication on all urgent matters if required before then.

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