



The SWOT analysis to be uploaded onto SharePoint for Trustees to provide feedback.	
<b>Library Update:</b> Open and operating well. The Volunteer Newsletter is being circulated quarterly. KS to check database to ensure all Trustees and volunteers receive this.	
<b>Staff Update:</b> HE reported that the vacancy for the CCC has now been successfully filled. 14 applications have been received for the LC, with all being interviewed for the position.	
<b>Grant Applications</b> KP reported that an application will be made to SDC for Cinema Equipment at the Old Girls' School. Sound proofing, to improve acoustics, would also be included in the application. This will improve the quality of performances, as well as increase profitability of cinema revenue. There is a minimum application value of £10,000. The Two Ridings Community Foundation also has an opportunity for a grant application, but this would require a 50% capital input from the Trust.	
<b>Trust Policies:</b> <b>Data Protection Policy:</b> KS presented a revised policy. It should be noted that there are responsibilities placed on the CSNM. <b>Privacy Notices:</b> KS proposed that this only makes reference to volunteers, with recommendations for all volunteers to refer to the online document.	<i>Both approved for adoption and AR to upload onto the Trust website</i>
<b>Library Garden Update:</b> PD to become contact with SPC. Currently little to report, other than to confirm when works will be completed and that all items have been included. There will be an evaluation process to complete by the Trust. AR noted that the Land Registry confirmed that the damaged paving area was the responsibility of National Power.	
<b>Welcome Back Fund:</b> AR advised that there is a draft for the Welcome to Sherburn booklet. This is being funded by SDC and has a proposed publication of January 2022	
<b>CCM Report:</b> Accepted as in good order.	
<b>Community Support Network:</b> PD presented a final version of the Partnership Agreement with SVS, after a productive meeting with SVS. Proposed by PD and seconded by KP.	<i>Approved by all</i>
<b>Any Other Business:</b> None	
<b>Meeting Closed at 19.55</b>	

***Date of Next Meeting:***

*Monday 20<sup>th</sup> December 2021. Venue to confirm.*

*Email communication on all urgent matters if required before then.*

**SIECT is now on LinkedIn: <https://www.linkedin.com/company/sherburn-in-elmet-community-trust/> so you can connect to the page in your profile if you wish.**