

**Minutes from socially distanced MOGS 19/10/2020**  
**The Old Girls' School Community Centre**

**Present:** Allyson Chambers, Andrew Potts, Karen Packham and Sarah Kay

**Apologies:** Collette Martin

Discussion Point	Status
<p><b>Minutes of previous meeting:</b></p> <ul style="list-style-type: none"> <li>• Minutes approved. Andrew to send to Andy R to put on website.</li> </ul>	Andrew
<p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>• YTD still reliant on BLF and Covid grants. The BLF grant has now closed.</li> </ul>	
<p><b>CCM Report</b></p> <ul style="list-style-type: none"> <li>• Overall is positive, with a number of new partners, including 3 new yoga classes and hot desking. Overall, much better than expected in current conditions.</li> </ul>	
<p><b>FOGS</b></p> <ul style="list-style-type: none"> <li>• Calendar approved for print. Price agreed at £6 each. Sold around 10% at first OGS fundraising event on Saturday 17<sup>th</sup> October.</li> <li>• Xmas cards are also on sale.</li> <li>• Further dates are planned, as well as marketing through social media</li> </ul>	
<p><b>GRANTS</b></p> <ul style="list-style-type: none"> <li>• Last BLF payment in October.</li> <li>• Application to be made to NYCC to assist with license costs of re-launch of Cinema on 20<sup>th</sup> November, with 2 showings planned. Covid restricts numbers to 24 with seat allocations required. The film choice is Military Wives.</li> </ul>	Karen
<p><b>OGS Bookings- The effect of Covid19</b></p> <ul style="list-style-type: none"> <li>• Bookings are positive, with numbers increasing. Concerns are what sessions may be effected if Selby goes to Tier 2.</li> <li>• Contact and trace and all procedures are in place and working well.</li> <li>• A Contingency Plan was discussed for eventuality of the CCM, other members of staff or OGS visitors testing +ve for Covid. The CCC's will require additional training. The risks of lease holders testing +ve was also discussed and contingencies agreed. A document covering all aspects prepared by Sarah was approved for adoption.</li> </ul>	Sarah to action the contingency plan
<p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>• Planned repairs for the roof are to be completed.</li> </ul>	
<p><b>Staff Update</b></p> <ul style="list-style-type: none"> <li>• All ok, with Geraldine now working full time. Extra care is being taken with Covid awareness cleaning.</li> <li>• Both Sarah and Geraldine have holidays to plan. Geraldine effects the Library as well as the OGS.</li> </ul>	
<p><b>Kirkgate Childcare and Tearooms</b></p> <ul style="list-style-type: none"> <li>• There are issues with amount of rubbish. There is an excess of cardboard waste.</li> <li>• The Tearooms remain open and appear to be doing well under current</li> </ul>	Sarah to resolve

restrictions. Screens have been put in place to increase the number of covers.	
<b>Three Year Plan</b> <ul style="list-style-type: none"><li>• Sarah has prepared an Action Plan, which was discussed in detail. A few additions were made, with the aim to approve the document in time for the next Trust meeting.</li></ul>	Karen to action amends
<b>AOB</b> <ul style="list-style-type: none"><li>• Sarah has passed both a Covid Secure test and is now certified for PAT testing.</li><li>• The OGS is now on Instragram.</li><li>• The MOGS Terms of Reference need to be reviewed and amendments approved by the Trust.</li><li>• The OGS has registered to be compliant with data protection, following the installation of the CCTV.</li></ul>	Andrew Karen

**Next MOGS meetings:- Monday 9<sup>th</sup> November, 2020- 6.30pm  
Monday 14<sup>th</sup> December, 2020- 6.30pm**