

Minutes from socially distanced MOGS 04/08/2020
The Old Girls' School Community Centre

Present: Allyson Chambers, Andrew Potts, Collette Martin, Karen Packham and Sarah Kay

Apologies: None

Discussion Point	Status
Minutes of previous meeting <ul style="list-style-type: none"> Accepted as in order 	
Treasurer's Report <ul style="list-style-type: none"> Accepted as in order 	
CCM Report <ul style="list-style-type: none"> Nothing to report 	
FOGS <ul style="list-style-type: none"> The main group has not met. A subcommittee has met twice to plan the calendar 	
GRANTS <ul style="list-style-type: none"> Karen has applied for an uplift in the Big Lottery Grant, to assist with covering costs. The final payment from the Co-op for the Grant received will be made in November. Karen has applied for a Grant from the Parish Council, to cover the cost of CCTV 	Karen Karen Karen
OGS Bookings <ul style="list-style-type: none"> Sarah has conducted a survey of existing users. 41% confirmed they will be coming back. The remainder have not decided yet. 14 out of 18 booked for Tai Chi attended the session. This went really well and is encouraging to have confidence for other sessions. Limit will be 30 people. Masks will need to be worn after 8th August. Wolsey Croft meeting went well. Track and Trace was discussed. One person needs to take responsibility, which means attendance at every session. Will add a cost to a booking. A £100 damage deposit was agreed. This is standard in other Centres and will help cover any damages from bookings. For example a children's party is booked for 5th September. Sarah to contact customers and advise of new guidelines. 	
Maintenance <ul style="list-style-type: none"> Awaiting Gary to fix roof on tower. CCTV has been agreed upon. Karen to request a grant to cover cost. The new "cloud" telephone doesn't work. Karen to contact BT. 	Karen
Staff Update <ul style="list-style-type: none"> Contracts have been reviewed, due to effects of Covid19 	
Kirkgate Childcare <ul style="list-style-type: none"> Working at 75% of capacity 	
Tearooms <ul style="list-style-type: none"> Limited opening with booking system 	

<p>Risk Register</p> <ul style="list-style-type: none"> • Sarah has completed this. PDF to provided to Andy Robertson to go onto the website 	<p>Sarah</p>
<p>AOB</p> <ul style="list-style-type: none"> • Collette has obtained 3 display cabinets to be used for exhibiting historical items linked to the OGS. Sarah to ask Jason for advice on repainting them. • Due to the size of the halls, it was agreed that Yoga could accommodate 10 socially distanced people 	

Next MOGS meeting- Monday 14th September, 2020