

SHERBURN IN ELMET COMMUNITY TRUST

MINUTES FOR TRUSTEES MEETING

HELD AT 6.00pm on 24TH JUNE 2019

Present: Kevin Sibson (Chair), Andrew Potts, Karen Packham, Alma Hodgson and Gary Limbert

Apologies: Les Wake, Paul Doherty and Andy Robertson

Declaration of Interest: Alma Hodgson (Gala)

| Discussion Points | Actions |
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| <p>Minutes for Last Meeting: Accepted as accurate. Action Points:</p> <ul style="list-style-type: none"> • Confirm letter of thanks by PD to Tony Hewitt for his hard work and dedication to the OGS and SIECT. • Co-op Grant to be applied for to fund refurbishment of outbuilding roof for storage for Kirkgate Nursery. GL also to apply for grant from the Community Fund. • License drawn up for license for The Margaret Battle Room and with licensee. • Rugby Club has been proposed for the Police and Crime Commissioners Funds. • Response regards to Exit Strategy. | <p><i>KS to publish on website</i></p> <p><i>PD</i></p> <p><i>KP</i> <i>GL</i></p> <p><i>With KP</i></p> <p><i>With PD</i></p> <p><i>AP</i></p> |
| <p>Treasurers Report: Report submitted and accepted as in good order. Confirmation has been received that the Parish Council will fund youth activities through the summer holidays. The Awards for All application has also been submitted for youth activities at the OGS.</p> | |
| <p>Recruiting new Trustees Nothing to report.</p> | |
| <p>Old Girls' School Update: <i>Clock:</i> Dependent on the Teasel Trust and the success of the 2019 Craft Fair. GL to discuss with David Buckle. <i>Kirkgate Nursery request for funding for outside storage area:</i> Co-op Grant to be applied for to fund refurbishment of outbuilding roof for storage for Kirkgate Nursery. GL also to apply for grant from the Community Fund. <i>Potential license for Margaret Battle Room</i> Proposed License with licensee for review. <i>Cycle Racks:</i> It was felt that funding should be from the Tearooms, as they have requested the racks. It was agreed that there would be no benefit to the OGS through the purchase of the proposed racks. The location requires discussion. DJ to be contacted to provide proposals.</p> | <p><i>GL</i></p> <p><i>AP to advise</i> <i>SK</i></p> |

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| <p>Brown Signs: Request from DJ for details on proposed Brown Sign to be located in centre of village and inclusion of the Tearooms. This is a District Council matter, rather than Trust or Parish Council. DJ to be referred to SDC.</p> <p>Planned Maintenance: Maintenance programme was presented for the OGS. The programme was accepted as in order. One concern raised was the main roof, which requires review. A contractor has been contacted to evaluate the general condition of the roof and any repairs that may be required.</p> <p>Alarm: A booster mast is required, as alarm is intermittently being set off. Purchase and installation of proposed equipment approved.</p> <p>Security Lights: AH requested security lights be installed. Mark Cass to be contacted by GL to discuss options.</p> | <p><i>AP to advise DJ</i></p> <p><i>AP to contact roofing contractor</i></p> <p><i>KP to advise SK</i></p> <p><i>GL</i></p> |
| <p>Community Publications: Nothing to report</p> | |
| <p>CCM Report: Accepted as in order.</p> | |
| <p>CDM Report: Accepted as in order. Future reports will be more outcome based.</p> | |
| <p>Library Update: Joint meeting to be held with Tadcaster and Barlby libraries on 3rd July. Certificate presentation for runner-up NYCC Library of the Year is on 4th July. The Summer Reading Challenge starts on 13th July.</p> | |
| <p>Library Garden: Awaiting the Parish Council to propose a scheme, as the consultation stage has concluded.</p> | <p><i>PD</i></p> |
| <p>Media Policy: To be discussed at next meeting. Requires a relaxation of some of the conditions applied, as it is too restrictive.</p> | <p><i>AP to contact AR to review</i></p> |
| <p>SIECT 3 Year Plan Approved subject to review of points 3.3, following discussions with the Police and Crime Commissioner and the Chair. The Library Plan has been circulated to Library Management Group for comment. MOGS plan has been drafted. First draft of the Community Development plan has been completed, but needs to be discussed with the CDM.</p> | |

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| <p>Youth Provision: The three-monthly report for the Office of the Police & Crime Commissioner has been drafted. Requests the £11k grant to be repurposed for the provision of youth facilities as part of the refurbishment of the rugby club has been made. Awaiting letters of support from the rugby club and the Parish Council. AH requested a condition be included that the facilities are made open for all youth and not exclusive for the Rugby Club.</p> | |
| <p>Staff Update: Nothing to report.</p> | |
| <p>Any other business: None</p> | |

Date of Next Meeting:

Next meeting is as follows: Monday 22nd July at the Old Girls' School at 6pm