

**SHERBURN IN ELMET COMMUNITY TRUST**  
**MINUTES FOR TRUSTEES MEETING**  
**HELD AT 6.00pm on 23<sup>RD</sup> APRIL 2019**

**Present:** Paul Doherty (Chair), Andrew Potts, Karen Packham, Les Wake and Kevin Sibson

**Apologies:** Alma Hodgson, Tony Hewitt and Gary Limbert

**Declaration of Interest:** Paul Doherty (Parish Councillor) and Les Wake (Parish Councillor)

<b>Discussion Points</b>	<b>Actions</b>
<p><b>Minutes for Last Meeting and AGM:</b>            Accepted as accurate.            AP to contact GL reference Bailey Hague responsibility for roof area.</p>	<p><i>KS to publish on website</i>            AP</p>
<p><b>Treasurers Report:</b>            Report submitted and accepted as in good order.            OGS has made a profit in the first 6 months of trading rather than the expected loss. The CCM is to be congratulated for her efforts in making the OGS such a success.            KP to ensure all confidential material, with regards to banking, to be stored in a secure location for access by the Trust.</p>	<p><i>AP to write letter of thanks to CCM</i>              KP</p>
<p><b>Recruiting new Trustees</b>            The potential new <i>Treasurer</i> that PD and KP had approached has withdrawn his availability. The Visiting Scheme and Peter Pan are also recruiting Treasurers. PD proposed that the Trust may have to employ a person to check and publish the financial accounts. The CCC's were considered to be approached to evaluate if they have the skill sets and time to assist in day to day running of the financial business of the OGS.            LW volunteered to bank monies taken at the OGS.            Ideally, the Trust would like to be in a position that all invoicing and payments could be managed independently by the OGS and Library.</p> <p><b>Trustee Recruitment</b>            Andrew Robertson has accepted the offer to join the Trust. PD has contacted The Charity Commission for approval, with expectation that AR will be elected at the May meeting.</p> <p><b>Re-election of Trustees</b>            KS and KP have both agreed to be re-elected as Trustees.            TH's term expires in 4 days. AP to contact and confirm his position.            GL to be contacted by PD, as his term expires end May.</p>	<p><i>KP to discuss with CCM</i>              LW              PD              AP            PD</p>
<p><b>Old Girls' School Update:</b>  <b>Time Management of CCM</b>            AP to discuss with CCM and a reminder to be sent.  <b>Clock</b>            With GL and to be discussed at next meeting.</p>	<p>AP</p>

<p><b>Live Theatre</b> KS suggested live Theatre performances as a possible new venture.</p>	KS
<p><b>Community Publications:</b> The Sherburn Informer and Welcome to Sherburn booklets are progressing. Deadline is 10<sup>th</sup> May for contributions for the next Informer publication. Distribution is online and 300 hard copies, to be sited in appropriate locations in the village. Welcome to Sherburn to be published early May</p>	
<p><b>CCM Report:</b> Accepted as in order. Will be over budget over the next few month's due to number of successful events planned.</p>	
<p><b>CDM Report:</b> Accepted as in order. Assistance with the Rugby Club application was noted. Specifically, with regards to the requirement for this development to be a multi-use facility.</p>	
<p><b>Library Update:</b> All in order.</p>	
<p><b>Library Garden:</b> The Pocket Parks Plus Application has been successful. A consultation held at the library gleaned a dozen forms with feedback on the project. Concern was that the Park would be misused by some members of the public and become a high maintenance. It was proposed that the youth could be engaged to become involved in planning and implementing the project. SPC are precurring a design. SIECT will request view of plans, prior to proceeding to the construction phase.</p>	PD
<p><b>SIECT 3 Year Plan</b> Latest version was discussed, with an aim to bring all documents for approval at the next Trust meeting.</p>	KS
<p><b>Youth Provision:</b> No movement from NYCC's position requiring a full repairing lease and the Parish Council has been advised of this. Police and Crime Commissioners' Grant still held and ring fenced for use on the project. An update was given on sessions run by Primary Influence at the OGS.</p>	
<p><b>Staff Update:</b> Nothing to report</p>	
<p><b>Any other business:</b> None</p>	

**Date of Next Meeting:**

Next meeting is as follows: 30<sup>th</sup> May (Thursday) at the Old Girls' School at 6pm